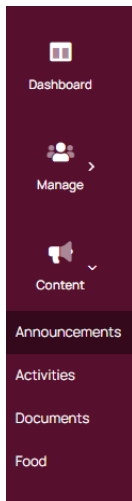




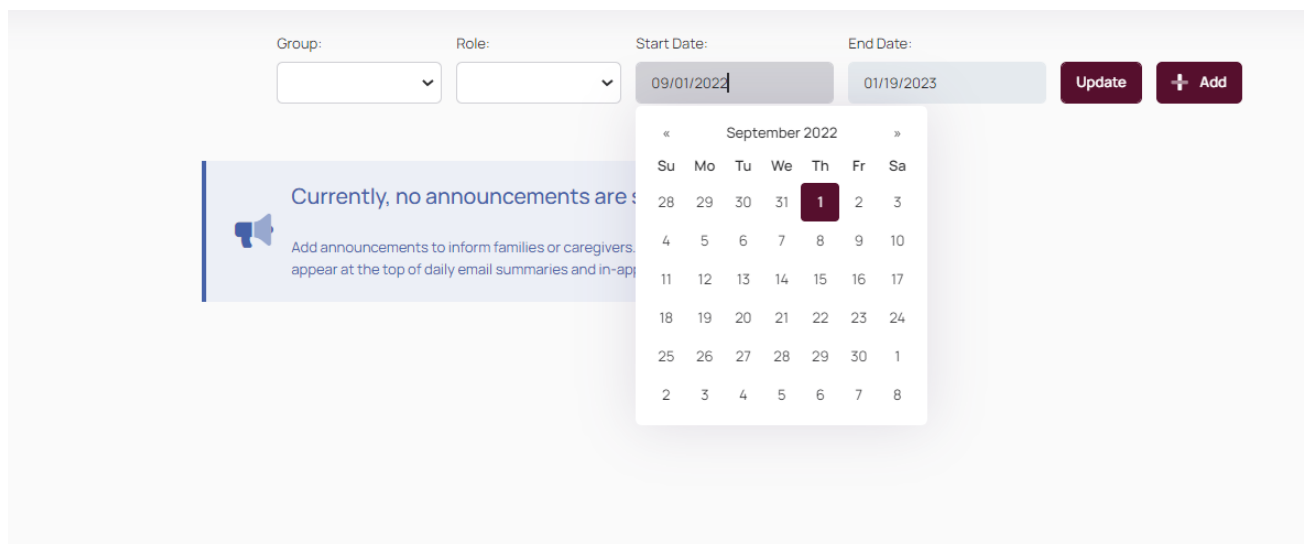
How to review BK connect weekly highlights

Here are the instructions on how to access them on BK Connect.

1. On the left hand side - Click on Content, then announcement



2. Click on announcement
3. Filter Dates - to start from September 1st to current)



4. Click update



You will be able to see all the past announcements with helpful tips that have step by step directions steps

Group:	Role:	Start Date:	End Date:		
<input type="text"/>	<input type="text"/>	09/01/2022	01/19/2023	<input type="button" value="Update"/>	<input type="button" value="Add"/>
Building Kidz Connect Highlight #2 : How to enroll a child in a billing plan	Scheduled 09/28/2022 - 10/03/2022	Recipient(s) Admin	Next Reminder None Scheduled	...	
Building Kidz Connect Highlight #3 : How to add and invoice pending charges?	Scheduled 10/06/2022 - 10/10/2022	Recipient(s) Admin	Next Reminder None Scheduled	...	
Building Kidz Connect Highlight #4 : How to pull sleep check report	Scheduled 10/13/2022 - 10/17/2022	Recipient(s) Admin	Next Reminder None Scheduled	...	
Building Kidz Connect Highlight #5: how to generate a report for parents to access receipts	Scheduled 10/21/2022 - 10/24/2022	Recipient(s) Admin	Next Reminder None Scheduled	...	
Building Kidz Connect Highlight #6 : How to enter schedules for the lifecycle of the program for each child	Scheduled 10/27/2022 - 10/31/2022	Recipient(s) Admin	Next Reminder None Scheduled	...	

Also you can access these files in the **Resource Folder** under **BKC resources** and steps here: [BKC resources](#)